Special Judge Application requirements:

1. A one (1) page letter expressing the applicant’s reasons for applying for the position.
2. A resume, including employment history and residential address (Title 20 O.S. § 122 (1)).
3. Three references – one from each category is suggested:
   1. A current or former employer, indicating whether we may contact them.
   2. A judge or hearing officer, not in the Oklahoma County District Court, before whom the applicant has appeared.
   3. An attorney on the opposing side of a case.
4. An OSBI background report including, name based, sex offender, and Marry Rippy Violent offender reports. (Do not provide the report and expect us to request the information from the OSBI. You must request the information and supply us with the report.)
5. A photograph of yourself is extremely helpful so the District Judges can put a face with a name. However, it is not mandatory for you to provide a photograph.

You must submit an Original and 15 copies of the above documents to the office of the Trial Court Administrator no later than 4:00 p.m., May 23, 2025, or your application will not be considered.

Salary and benefits are paid pursuant to State Law and/or Supreme Court Order. The current annual salary for a special judge is $141,651.00.

Anticipated start date is July 1, 2025.